

Annual Budget - By Committee (Actual YTD Month 7)

Note: Witney Town Council - Halls, Cemeteries & Allotments Committee - DRAFT ~ REV 21/22 & EST 22/23

		<u>Last Year 2020-21</u>		<u>Current Year 2021-22</u>				<u>Next Year 2022-23</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<u>Halls, Cemeteries & Allotments</u>										
<u>102</u>	<u>LANGDALE HALL</u>									
1050	RENT RECEIVED	20,000	20,000	20,000	15,227	20,302	0	20,302	0	0
1052	EXPENSES RECOVERED	0	304	0	0	0	0	0	0	0
1058	WATER RECOVERED	900	2,014	900	0	900	0	0	0	0
1059	ELECTRICITY RECOVER	0	7,512	0	0	0	0	0	0	0
1060	INSURANCE RECOVERED	600	598	630	575	575	0	605	0	0
	Total Income	21,500	30,429	21,530	15,801	21,777	0	20,907	0	0
4012	WATER RATES	900	900	900	394	900	0	0	0	0
4015	GAS	0	-381	0	0	0	0	0	0	0
4021	TELEPHONE/FAX	160	142	160	0	0	0	0	0	0
4025	INSURANCE	600	598	630	555	555	0	605	0	0
4036	PROPERTY MAINTENANCE	1,000	1,230	1,000	232	1,000	0	1,000	0	0
4038	OTHER MAINTENANCE	1,000	370	1,000	0	1,000	0	1,000	0	0
4048	ENG.INSPEC.(VATABLE)	0	429	450	0	450	0	450	0	0
4059	OTHER PROF FEES	3,000	3,003	1,000	0	1,000	0	1,000	0	0
4491	TFR TO EARMARKED RES	0	600	0	0	0	0	0	0	0
4495	TFR FROM EARMARKED R	-1,500	-1,500	0	0	0	0	0	0	0
4888	O/S STAFF RCHG	4,250	1,231	888	0	0	0	0	0	0
4890	O/S O'HEAD RCHG	781	234	160	0	0	0	0	0	0
4892	C/S STAFF RCHG	881	840	706	0	0	0	0	0	0
4893	C/S O'HEAD RCHG	183	218	0	0	0	0	0	0	0
5199	Depreciation Charge to Service	0	14,253	0	0	0	0	0	0	0

Continued on next page

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		<u>Last Year 2020-21</u>		<u>Current Year 2021-22</u>				<u>Next Year 2022-23</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Overhead Expenditure		11,255	22,168	6,894	1,181	4,905	0	4,055	0	0
Movement to/(from) Gen Reserve		10,245	8,261	14,636	14,621	16,872		16,852		
103	<u>BARS</u>									
1000	BAR SALES - DRINK	0	1,561	8,000	6,797	0	0	0	0	0
1001	BAR SALES - FOOD	0	38	2,000	2,501	0	0	0	0	0
1002	BAR HIRE CHARGE	0	0	0	83	0	0	0	0	0
1009	CAFE SALES - HOT DRINKS	0	0	6,000	10,653	0	0	0	0	0
Total Income		0	1,599	16,000	20,035	0	0	0	0	0
3000	BAR PURCHASES - DRINK	0	1,262	4,000	3,040	0	0	0	0	0
3001	BAR PURCHASES - FOOD	0	117	1,000	1,529	0	0	0	0	0
3009	CAFE PURCHASES - HOT BEVERAGES	0	171	1,000	1,301	0	0	0	0	0
Direct Expenditure		0	1,549	6,000	5,870	0	0	0	0	0
4001	SALARIES	0	1,229	22,912	0	0	0	0	0	0
4002	ER'S NIC	0	251	1,673	0	0	0	0	0	0
4003	ER'S SUPERANN	0	551	4,972	0	0	0	0	0	0
4042	EQUIPMENT	0	1,710	2,250	1,378	0	0	0	0	0
4491	TFR TO EARMARKED RES	0	11,350	0	0	0	0	0	0	0
4892	C/S STAFF RCHG	0	0	1,765	0	0	0	0	0	0
Overhead Expenditure		0	15,091	33,572	1,378	0	0	0	0	0
Movement to/(from) Gen Reserve		0	(15,041)	(23,572)	12,787	0		0		
104	<u>CORN EXCHANGE</u>									

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		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1007	CORN EXCHNGE LETTING	40,000	3,503	20,000	9,096	18,000	0	35,000	0	0
1014	EVENTS INCOME	1,000	-102	1,000	751	1,000	0	2,000	0	0
1015	TEA DANCE INCOME	2,500	0	0	0	1,000	0	1,500	0	0
1016	FUNCTION REFRESHMENT	100	0	500	113	250	0	250	0	0
Total Income		43,600	3,401	21,500	9,960	20,250	0	38,750	0	0
4001	SALARIES	70,619	35,455	42,949	0	0	0	0	0	0
4002	ER'S NIC	4,484	2,117	2,629	0	0	0	0	0	0
4003	ER'S SUPERANN	15,325	5,407	6,264	0	0	0	10,305	0	0
4007	PROTECTIVE CLOTHING	300	175	300	73	300	0	300	0	0
4008	TRAINING	500	25	500	0	500	0	500	0	0
4009	TRAVELLING	125	0	0	0	0	0	0	0	0
4011	RATES	4,582	0	4,665	504	1,260	0	4,665	0	0
4012	WATER RATES	400	435	500	-63	500	0	500	0	0
4014	ELECTRICITY	5,000	4,219	5,200	1,655	5,200	0	5,200	0	0
4015	GAS	4,500	2,942	5,200	1,382	5,200	0	5,200	0	0
4016	CLEANING MATERIALS	2,310	839	2,310	764	2,310	0	2,310	0	0
4017	CONTRACT CLEAN/WASTE	5,500	2,481	5,500	1,573	5,500	0	5,500	0	0
4018	PHOTOCOPIER COSTS	150	123	150	74	74	0	0	0	0
4020	COPIER RENTAL	700	505	700	0	0	0	0	0	0
4021	TELEPHONE/FAX	1,200	544	600	309	660	0	700	0	0
4025	INSURANCE	650	702	650	651	651	0	690	0	0
4028	I.T.	1,400	1,142	1,400	1,021	1,400	0	1,400	0	0
4030	RECRUITMENT ADVT'G	500	0	1,000	0	1,000	0	1,000	0	0
4032	PUBLICITY	6,000	4,843	4,000	65	3,000	0	3,000	0	0

Continued on next page

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	<u>Last Year 2020-21</u>		<u>Current Year 2021-22</u>				<u>Next Year 2022-23</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward	
4036	PROPERTY MAINTENANCE	8,000	3,920	5,000	2,914	5,000	0	8,000	0	0
4038	OTHER MAINTENANCE	4,000	2,251	4,000	1,530	4,000	0	4,000	0	0
4042	EQUIPMENT	1,500	105	1,500	520	1,500	0	1,500	0	0
4043	SMALL TOOLS & EQUIPT	300	98	350	83	350	0	150	0	0
4044	FUEL	25	0	0	0	0	0	0	0	0
4045	LICENCES	1,500	3,069	2,300	1,977	2,300	0	4,000	0	0
4048	ENG.INSPEC.(VARIABLE)	0	290	300	0	300	0	300	0	0
4141	EVENTS	2,500	-704	2,000	1,338	2,000	0	2,000	0	0
4142	TEA DANCE COSTS	5,850	0	0	0	1,500	0	6,000	0	0
4143	REFRESHMENT COSTS	300	7	300	0	300	0	300	0	0
4250	BAD DEBTS	0	-82	0	0	0	0	0	0	0
4400	COVID-19 EXPENDITURE	0	298	0	0	0	0	0	0	0
4491	TFR TO EARMARKED RES	10,000	42,595	10,000	0	10,000	0	10,000	0	0
4495	TFR FROM EARMARKED R	-3,000	-3,000	-1,700	-1,700	-1,700	0	0	0	0
4888	O/S STAFF RCHG	11,358	3,734	3,296	0	0	0	0	0	0
4890	O/S O'HEAD RCHG	2,086	616	595	0	0	0	0	0	0
4892	C/S STAFF RCHG	9,691	9,287	10,910	0	0	0	0	0	0
4893	C/S O'HEAD RCHG	3,290	3,906	0	0	0	0	0	0	0
5199	Depreciation Charge to Service	0	31,343	0	0	0	0	0	0	0
	Overhead Expenditure	181,645	159,688	123,368	14,670	53,105	0	77,520	0	0
	Movement to/(from) Gen Reserve	(138,045)	(156,287)	(101,868)	(4,710)	(32,855)		(38,770)		
105	BURWELL HALL									
1002	BAR HIRE CHARGE	0	0	0	50	50	0	0	0	0
1005	BURWELL HALL LETTING	27,000	3,061	12,000	6,279	12,000	0	18,000	0	0

Continued on next page

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	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Total Income	27,000	3,061	12,000	6,329	12,050	0	18,000	0	0
4001 SALARIES	47,667	30,142	28,632	0	0	0	0	0	0
4002 ER'S NIC	3,027	2,214	1,753	0	0	0	0	0	0
4003 ER'S SUPERANN	10,344	5,865	4,176	0	0	0	0	0	0
4007 PROTECTIVE CLOTHING	300	0	300	0	300	0	150	0	0
4008 TRAINING	250	25	250	0	250	0	250	0	0
4009 TRAVELLING	125	0	125	0	0	0	0	0	0
4011 RATES	3,100	0	3,150	339	850	0	3,500	0	0
4012 WATER RATES	1,400	628	1,000	288	1,000	0	1,500	0	0
4014 ELECTRICITY	2,700	1,622	2,700	507	2,000	0	2,500	0	0
4015 GAS	3,250	2,511	4,000	1,270	4,000	0	4,000	0	0
4016 CLEANING MATERIALS	2,000	610	2,000	0	2,000	0	2,000	0	0
4017 CONTRACT CLEAN/WASTE	3,000	1,399	3,000	692	1,500	0	2,000	0	0
4021 TELEPHONE/FAX	800	299	300	357	300	0	300	0	0
4025 INSURANCE	350	345	365	320	320	0	340	0	0
4028 I.T.	2,000	540	2,000	0	1,000	0	1,000	0	0
4030 RECRUITMENT ADVT'G	200	0	200	0	200	0	200	0	0
4032 PUBLICITY	950	48	1,850	0	1,850	0	1,000	0	0
4036 PROPERTY MAINTENANCE	5,000	1,069	3,000	1,290	3,000	0	5,000	0	0
4038 OTHER MAINTENANCE	2,100	1,493	2,100	160	2,100	0	2,100	0	0
4042 EQUIPMENT	2,000	48	1,500	0	1,500	0	1,500	0	0
4043 SMALL TOOLS & EQUIPT	100	78	100	0	0	0	0	0	0
4045 LICENCES	500	499	500	539	539	0	750	0	0
4048 ENG.INSPEC.(VARIABLE)	100	143	160	0	160	0	160	0	0

Continued on next page

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	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4059 OTHER PROF FEES	150	0	150	6	150	0	150	0	0
4400 COVID-19 EXPENDITURE	0	21	0	0	0	0	0	0	0
4491 TFR TO EARMARKED RES	0	14,800	0	0	0	0	0	0	0
4495 TFR FROM EARMARKED R	-1,450	-1,450	-900	-900	-900	0	0	0	0
4888 O/S STAFF RCHG	6,319	9,443	16,518	0	0	0	0	0	0
4890 O/S O'HEAD RCHG	1,161	1,473	2,982	0	0	0	0	0	0
4892 C/S STAFF RCHG	6,872	6,594	9,039	0	0	0	0	0	0
4893 C/S O'HEAD RCHG	2,346	2,786	0	0	0	0	0	0	0
5198 Deferred Grants Released	0	-280	0	0	0	0	0	0	0
5199 Depreciation Charge to Service	0	4,058	0	0	0	0	0	0	0
Overhead Expenditure	106,661	87,023	90,950	4,868	22,119	0	28,400	0	0
Movement to/(from) Gen Reserve	(79,661)	(83,962)	(78,950)	1,461	(10,069)		(10,400)		
106 MADLEY PARK COMMUNITY CENTRE									
1060 INSURANCE RECOVERED	375	406	430	376	376	0	400	0	0
Total Income	375	406	430	376	376	0	400	0	0
4025 INSURANCE	375	406	420	376	376	0	400	0	0
4036 PROPERTY MAINTENANCE	2,000	370	2,000	0	2,000	0	2,000	0	0
4038 OTHER MAINTENANCE	150	0	150	0	150	0	150	0	0
4048 ENG.INSPEC.(VATABLE)	0	654	700	0	700	0	700	0	0
4059 OTHER PROF FEES	1,000	0	1,300	0	1,300	0	1,500	0	0
4491 TFR TO EARMARKED RES	0	2,500	0	0	0	0	0	0	0
4495 TFR FROM EARMARKED R	0	0	-1,000	-1,000	-1,000	0	0	0	0
4888 O/S STAFF RCHG	1,153	0	13	0	0	0	0	0	0

Continued on next page

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	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4890 O/S O'HEAD RCHG	212	0	2	0	0	0	0	0	0
5199 Depreciation Charge to Service	0	17,574	0	0	0	0	0	0	0
Overhead Expenditure	4,890	21,504	3,585	-624	3,526	0	4,750	0	0
Movement to/(from) Gen Reserve	(4,515)	(21,098)	(3,155)	1,000	(3,150)		(4,350)		
301 TOWER HILL CEMETERY									
1050 RENT RECEIVED	11,350	11,350	11,350	8,513	11,350	0	11,350	0	0
1060 INSURANCE RECOVERED	345	205	225	190	190	0	200	0	0
1100 BURIAL FEES	3,500	8,065	3,500	3,037	3,500	0	3,500	0	0
1101 GRANT OF RIGHTS	1,500	1,035	350	538	538	0	550	0	0
1102 INTERMENT OF ASHES	3,500	7,466	6,000	2,683	3,000	0	3,000	0	0
1105 MEMORIAL FEES	3,000	3,601	3,000	2,167	2,500	0	3,000	0	0
1106 MEMORIAL PLAQUES	250	389	500	0	0	0	500	0	0
1108 CHAPEL FEES	300	0	0	107	107	0	1,000	0	0
Total Income	23,745	32,110	24,925	17,234	21,185	0	23,100	0	0
4001 SALARIES	14,231	14,335	7,077	0	0	0	0	0	0
4002 ER'S NIC	1,369	1,373	580	0	0	0	0	0	0
4003 ER'S SUPERANN	3,088	3,111	1,536	0	0	0	0	0	0
4007 PROTECTIVE CLOTHING	100	0	100	0	100	0	100	0	0
4011 RATES	2,600	2,943	3,809	2,371	3,385	0	3,555	0	0
4012 WATER RATES	100	70	100	54	100	0	125	0	0
4014 ELECTRICITY	380	380	450	94	450	0	450	0	0
4016 CLEANING MATERIALS	30	0	30	0	30	0	30	0	0
4017 CONTRACT CLEAN/WASTE	2,560	1,360	2,560	700	2,560	0	2,560	0	0

Continued on next page

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4025 INSURANCE	345	205	250	190	190	0	200	0	0
4036 PROPERTY MAINTENANCE	6,000	385	6,000	1,019	6,000	0	6,000	0	0
4038 OTHER MAINTENANCE	0	1,259	0	0	0	0	0	0	0
4040 ARBORICULTURE	3,500	3,500	0	0	0	0	0	0	0
4041 EQUIPMENT HIRE	0	495	0	0	0	0	0	0	0
4042 EQUIPMENT	100	0	100	14	100	0	100	0	0
4059 OTHER PROF FEES	0	2,480	0	0	0	0	0	0	0
4110 SUBSIDIZED LETTINGS	200	0	200	0	200	0	200	0	0
4350 PLAQUES PURCHASED	500	444	500	0	0	0	0	0	0
4355 MEMORIAL MAINTENANCE	2,500	430	2,500	550	2,500	0	2,500	0	0
4491 TFR TO EARMARKED RES	0	7,000	0	0	0	0	0	0	0
4888 O/S STAFF RCHG	80,811	57,025	61,368	0	0	0	0	0	0
4890 O/S O'HEAD RCHG	14,845	9,512	11,080	0	0	0	0	0	0
4891 AGENCY SERVICES RECHARGE	37,882	32,623	35,588	14,317	35,588	0	37,400	0	0
4892 C/S STAFF RCHG	3,650	3,521	6,885	0	0	0	0	0	0
4893 C/S O'HEAD RCHG	1,787	2,122	0	0	0	0	0	0	0
5199 Depreciation Charge to Service	0	3,305	0	0	0	0	0	0	0
Overhead Expenditure	176,578	147,878	140,713	19,309	51,203	0	53,220	0	0
Movement to/(from) Gen Reserve	(152,833)	(115,768)	(115,788)	(2,075)	(30,018)		(30,120)		
302 WINDRUSH CEMETERY									
1100 BURIAL FEES	20,000	21,490	16,500	5,240	9,170	0	9,630	0	0
1101 GRANT OF RIGHTS	20,000	22,894	15,000	8,959	12,160	0	12,800	0	0
1102 INTERMENT OF ASHES	5,000	3,520	5,000	1,813	0	0	5,000	0	0
1105 MEMORIAL FEES	5,000	6,308	3,500	3,462	5,200	0	5,500	0	0

Continued on next page

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	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1106 MEMORIAL PLAQUES	100	-75	100	0	100	0	100	0	0
Total Income	50,100	54,136	40,100	19,473	26,630	0	33,030	0	0
4001 SALARIES	14,232	14,335	7,077	0	0	0	0	0	0
4002 ER'S NIC	1,368	1,373	580	0	0	0	0	0	0
4003 ER'S SUPERANN	3,088	3,111	1,536	0	0	0	0	0	0
4007 PROTECTIVE CLOTHING	100	0	100	0	100	0	100	0	0
4011 RATES	3,660	4,151	3,136	3,342	4,773	0	5,010	0	0
4012 WATER RATES	100	80	274	130	250	0	250	0	0
4014 ELECTRICITY	1,155	2,283	1,750	563	1,750	0	2,000	0	0
4016 CLEANING MATERIALS	30	0	30	0	30	0	30	0	0
4017 CONTRACT CLEAN/WASTE	375	1,134	1,000	510	1,000	0	1,000	0	0
4021 TELEPHONE/FAX	200	149	200	0	200	0	250	0	0
4025 INSURANCE	120	112	125	112	112	0	120	0	0
4036 PROPERTY MAINTENANCE	2,700	613	2,000	325	2,000	0	2,000	0	0
4037 GROUNDS MAINTENANCE	100	0	100	0	100	0	100	0	0
4038 OTHER MAINTENANCE	770	701	1,350	251	1,350	0	1,350	0	0
4041 EQUIPMENT HIRE	0	848	1,000	0	1,000	0	1,000	0	0
4042 EQUIPMENT	1,500	90	1,500	680	1,500	0	1,500	0	0
4059 OTHER PROF FEES	0	6,680	0	0	0	0	0	0	0
4350 PLAQUES PURCHASED	500	0	500	0	500	0	500	0	0
4355 MEMORIAL MAINTENANCE	2,000	0	2,000	0	2,000	0	2,000	0	0
4400 COVID-19 EXPENDITURE	0	119	0	0	0	0	0	0	0
4491 TFR TO EARMARKED RES	0	2,000	0	0	0	0	0	0	0
4495 TFR FROM EARMARKED R	-700	-700	0	0	0	0	0	0	0

Continued on next page

13:11

Annual Budget - By Committee (Actual YTD Month 7)

Note: Witney Town Council - Halls, Cemeteries & Allotments Committee - DRAFT ~ REV 21/22 & EST 22/23

		<u>Last Year 2020-21</u>		<u>Current Year 2021-22</u>				<u>Next Year 2022-23</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4888	O/S STAFF RCHG	60,641	74,489	110,326	0	0	0	0	0	0
4890	O/S O'HEAD RCHG	11,140	13,971	19,920	0	0	0	0	0	0
4891	AGENCY SERVICES RECHARGE	13,372	11,516	12,563	5,054	12,563	0	13,200	0	0
4892	C/S STAFF RCHG	3,675	3,521	6,885	0	0	0	0	0	0
4893	C/S O'HEAD RCHG	1,787	2,122	0	0	0	0	0	0	0
5199	Depreciation Charge to Service	0	4,988	0	0	0	0	0	0	0
Overhead Expenditure		121,913	147,686	173,952	10,966	29,228	0	30,410	0	0
Movement to/(from) Gen Reserve		(71,813)	(93,550)	(133,852)	8,506	(2,598)		2,620		
303	<u>CLOSED CH'YARDS ST MARYS/HOLY</u>									
1085	INSURANCE CLAIMS RECEIVED	0	5,252	0	-5,252	-5,252	0	0	0	0
Total Income		0	5,252	0	-5,252	-5,252	0	0	0	0
4036	PROPERTY MAINTENANCE	18,983	8,404	25,150	150	25,150	0	11,000	0	0
4040	ARBORICULTURE	8,000	7,000	1,000	0	1,000	0	1,000	0	0
4059	OTHER PROF FEES	2,017	4,007	2,500	0	2,500	0	2,500	0	0
4491	TFR TO EARMARKED RES	0	16,150	0	0	0	0	0	0	0
4495	TFR FROM EARMARKED R	-10,000	-10,000	-16,150	-16,150	-16,150	0	0	0	0
Overhead Expenditure		19,000	25,561	12,500	-16,000	12,500	0	14,500	0	0
Movement to/(from) Gen Reserve		(19,000)	(20,309)	(12,500)	10,748	(17,752)		(14,500)		
305	<u>ALLOTMENTS</u>									
1052	EXPENSES RECOVERED	0	0	0	142	142	0	0	0	0
Total Income		0	0	0	142	142	0	0	0	0

Continued on next page

13:11

Annual Budget - By Committee (Actual YTD Month 7)

Note: Witney Town Council - Halls, Cemeteries & Allotments Committee - DRAFT ~ REV 21/22 & EST 22/23

	<u>Last Year 2020-21</u>		<u>Current Year 2021-22</u>				<u>Next Year 2022-23</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4013 RENT PAID	5	5	5	5	5	0	0	0	0
4036 PROPERTY MAINTENANCE	0	0	500	1,472	500	0	500	0	0
4037 GROUNDS MAINTENANCE	500	0	500	0	500	0	500	0	0
4888 O/S STAFF RCHG	4,624	727	999	0	0	0	0	0	0
4890 O/S O'HEAD RCHG	849	91	180	0	0	0	0	0	0
4891 AGENCY SERVICES RECHARGE	3,077	2,650	2,891	1,163	2,891	0	3,050	0	0
4892 C/S STAFF RCHG	881	840	706	0	0	0	0	0	0
4893 C/S O'HEAD RCHG	183	218	0	0	0	0	0	0	0
5199 Depreciation Charge to Service	0	3,525	0	0	0	0	0	0	0
Overhead Expenditure	10,119	8,056	5,781	2,640	3,896	0	4,050	0	0
Movement to/(from) Gen Reserve	(10,119)	(8,056)	(5,781)	(2,497)	(3,754)		(4,050)		
Halls, Cemeteries & Allotments - Income	166,320	130,394	136,485	84,099	97,158	0	134,187	0	0
Expenditure	632,061	636,204	597,315	44,258	180,482	0	216,905	0	0
Movement to/(from) Gen Reserve	(465,741)	(505,810)	(460,830)	39,841	(83,324)		(82,718)		
Total Budget Income	166,320	130,394	136,485	84,099	97,158	0	134,187	0	0
Expenditure	632,061	636,204	597,315	44,258	180,482	0	216,905	0	0
Movement to/(from) Gen Reserve	(465,741)	(505,810)	(460,830)	39,841	(83,324)		(82,718)		